PETER GUNDLING

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Portfolio can be viewed at http://peterwgundling.com

PROFESSIONAL SUMMARY

Recent graduate of the School of the Art Institute of Chicago with exceptional writing and editing skills. Has a history of using visual merchandising and suggestive sales techniques to attract customers and increase sales.

TECHNICAL SKILLS

- Proficient using multimedia software such as Microsoft Office suite, Logic Pro music software, Final Cut Pro video editing, Adobe Photoshop Pro, Dragonframe stop motion software, and RapidWeaver web building software.
- Sound understanding of English grammar and spelling with a strong ability to proofread, revise, and reword text.
- Ability to implement company voice and brand identity in writing and the capacity to adjust writing style to suit any audience.

INTERPERSONAL AND SOFT SKILLS

- Collaboration and teamwork
- Politeness and consideration for others
- Creativity and ingenuity
- Strong work ethic
- Ability to communicate clearly and directly
- Effective time management
- Openness to criticism and feedback

WORK EXPERIENCE

The Fresh Market | Produce Clerk | Lake Forest, IL 60045 | August 2021 - May 2022

- Replenished product on sales floor in a timely and orderly fashion.
- Created attractive and inviting product displays.

Forest Bottery | Sales Associate | Lake Forest, IL 60045 | May 2023-Present

- Advances sales with product knowledge and fashion sense.
- Assists customers in search of particular items and makes product recommendations to drive sales.

EDUCATION

The School of the Art Institute of Chicago | Bachelor of Fine Arts | Class of 2021

LANGUAGES

- English (native speaker)
- Spanish (working knowledge)
- Italian (conversational)